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**Meeting Minutes
June 9, 2020; 3:00 pm; Virtual Via Zoom**

Agencies and Members in Attendance

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| 1. Levy Tobacco Prevention Specialist / Partnership Facilitator | Kristina Zachry |
| 2. College of Central Florida Levy / Staff Assistant | Martha Chadburn |
| 3. Suwannee River Area Health Education Center (AHEC) / Tobacco Program Coord. | Tia Ventura |
| 4. Hanley Foundation / Prevention Specialist | Marcia Tilson |
| 5. Hanley Foundation | Shannon Prieto |
| 6. Hanley Foundation | Michella Daniel |
| 7. Hanley Foundation | Alisha Pennington |
| 8. Hanley Foundation | Jen Gavrilko |
| 9. Florida Department of Health Levy County / Healthy Families Program Manager | Rekeesha Duncan |
| 10. Florida Department of Health Levy County / Healthy Babies Program | Tiffany Owens |
| 11. Partnership for Strong Families / Community Engagement Specialist | Jacob Clore |
| 12. Students Working Against Tobacco (SWAT) / County Representative / Co-Chair | J.G. |

Welcome, Introductions, Approval of Minutes, Agency Announcements

The meeting was brought to order. The first item of business was to review and approve the minutes from the February 11, 2020 meeting. After a short review there were no suggested changes. Tiffany Owens made a motion to accept the minutes from the February 11, 2020 Tobacco Free Partnership meeting with no changes. The motion was seconded by Martha Chadburn. The minutes were approved unanimously by a voice vote from members in attendance.

Martha Chadburn shared that summer classes and Adult Education classes at the College of Central Florida are online through the end of July and staff are working from home. Enrollment is happening for Fall, and they are still deciding which/how many courses will be in person versus online.

Jacob Clore from the Partnership for Strong Families shared that the Children's Partnership Council is a local group that works with children & families in the tri-county area to identify service gaps and create a budget to fill those gaps. He invited TFP members to attend the first meeting of the new fiscal year on July 15th at 1:00pm virtually via Zoom. Additionally, the Partnership for Strong Families provides support for the Tri County Community Resource Center (TCCRC), which is currently open in Chiefland with slightly modified hours due to the pandemic. The number for the TCCRC is 352-507-4000 and Jacob's email address is Jacob.Clore@pfsf.org if anyone would like to reach out or learn more about the work his organization does.

Marcia Tilson from The Hanley Foundation updated the group that they are offering virtual parenting classes, and if anyone is interested in learning more they can email Marcia at: marcia@hanleyfoundation.org

Rekeesha Duncan updated the group that the health department's Healthy Family Program continues to serve the communities of Levy, Dixie, Gilchrist, and Suwannee Counties via virtual home visits and they are always accepting referrals for pregnant women or women who have recently delivered within the last 3 months. They accept referrals via phone at 352-486-5590 or email at Rekeesha.Duncan@flhealth.gov

Tia Ventura shared information with the group for upcoming virtual tobacco cessation classes taking place for the Suwannee River Area Health Education Center's (SRAHEC) Tools to Quit (TTQ) Program. These classes have both phone and computer options for participation, and nicotine replacement therapy is still offered for

participants when medically appropriate. These virtual classes are scheduled through the end of June and Tia shared a flyer with information about how to register to attend. SRAHEC will be monitoring the pandemic situation and deciding when to resume future in person TTQ classes based on public health recommendations.

Tobacco Prevention Program Updates

Due to the ongoing COVID-19 pandemic, the April TFP meeting, the Cedar Key Arts Festival, and the end of the year Students Working Against Tobacco (SWAT) Summit were all cancelled this year.

The SWAT Advisor position for Williston Middle High School is open for the 2020-2021 school year. If any partnership members know someone at the school to refer for the position, please put them in touch with Kristina.

The National Take Down Tobacco Day (formerly Kick Butts Day) on March 18th, Tobacco Free Florida Week on May 4-10th, and World No Tobacco Day on May 31st were all celebrated virtually this year due to the COVID-19 pandemic. Resources were shared for these observances via email and social media.

Partnership Logo & Rebranding Update

Kristina Zachry updated the group that the Bureau of Tobacco Free Florida requested that the partnership change their current logo because resembled the cloud logo used for the Tobacco Free Florida brand. She shared images of the new logo Dr. Hummel created with the members. The new fiscal year starts on July 1st, so the new version of the logo will be rolled out in July. The partnership had extra budget allocated for this fiscal year due to COVID-19 event cancellations, so it was used to purchase updated branded items such as a tent topper, tablecloth, brochures, polo shirts, 3-ring binders, and promotional items such as pens and lip balm/toothpick holders. Images of these items were shared with partnership members for feedback.

Leadership Recognition

The partnership recognized the new Levy County SWAT Representative and newly elected statewide SWAT Youth Advocacy Board member, who will also serve as the new youth co-chair for the partnership. Additionally, the partnership recognized the current Advisory Board members and thanked them for their contribution to the partnership's goals this year. The next partnership meeting we will be seeking nominations for a Chair, Vice-Chair, and Secretary for the TFP Advisory Board, so if you are interested in a position or would like to nominate someone, please let Kristina know.

Point of Sale Subcommittee Meeting

Kristina Zachry announced to the general membership that immediately following the partnership meeting a Point of Sale Task Force Meeting will take place via Zoom and all members are invited to attend. There will be a short discussion about activity changes due to the pandemic and a review of the progress in this goal area.

Partnership Advocacy

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Wrap Up and Next Meeting Details

Martha Chadburn made a motion to adjourn the meeting and the motion was seconded by Marcia Tilson. A short break was taken before the Point of Sale Subcommittee reconvened.

*****Next Tobacco Free Partnership of Levy County Meeting*****

Date: **Tuesday, August 11, 2020**

Time: **3:00 p.m.**

Place: **Tentatively: Virtual Via Zoom**