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**Meeting Minutes
April 9, 2019; 3:30 pm; Capital City Bank, Chiefland**

Agencies and Members in Attendance

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| 1. Levy Tobacco Prevention Specialist / Partnership Facilitator | Kristina Zachry |
| 2. Florida Department of Health Levy / Healthy Babies Program | Tiffany Owens |
| 3. Florida Department of Health Levy / Health Educator / TFP Chair | Kyle Roberts |
| 4. College of Central Florida Levy / Staff Assistant | Martha Chadburn |

Welcome, Introductions, Approval of Minutes, Agency Announcements

The meeting was brought to order. The first item of business was to review and approve the minutes from the February 12, 2019 meeting. Tiffany Owens made a motion to accept the minutes from the February 12, 2019 Tobacco Free Partnership meeting with no changes. The motion was seconded by Martha Chadburn. The minutes were approved unanimously by a voice vote from members in attendance.

Tiffany updated the group about the Healthy Babies Program. She said that they are working on making the tri-counties “breast feeding friendly” - they have breast pumps and pack and plays for program participants. A “Breast-Feeding Friendly” designation was awarded to the Florida Department of Health in Levy County. There are three levels of awards given by the Breast-Feeding Coalition. The Healthy Babies program is also promoting safe sleep.

Tobacco Prevention Program Updates

Through with Chew Week was on February 18-24th and Kicks Butts Day was March 20th. SWAT clubs participated in various ways in their schools and communities, educating people about their Not a Lab Rat e-cigarette education campaign and posting information about the dangers of smokeless tobacco in their schools and communities.

The Cedar Key Old Florida Celebration of the Arts was on March 30 & 31st and the Levy County Fair was on April 4th-7th. The partnership sponsored both tobacco free events and had a booth at each event to share tobacco prevention information with attendees.

Kristina shared information about upcoming Quit Your Way classes and information for a Rural Tobacco Summit taking place on May 2nd. She also let the group know that the 12th Annual Levy County SWAT Summit is coming up on April 30th and all SWAT members in Levy County are invited to attend for a day of learning, skill-building, and team building.

Health Equity Presentation

Kristina shared a presentation on Health Equity with the partnership members in attendance and had a brief discussion about ways health equity can be incorporated into tobacco policy changes.

The group had a small brainstorming discussion about events in the community to target for future tobacco free event policy changes, including the Chiefland Watermelon Festival, the Bronson Blueberry Festival, and the Williston Ranch Rodeo by Etheridge Cattle Company in Williston at Horseman’s Park. Tiffany shared information on how to get in touch with the people who run the rodeo.

Point of Sale Subcommittee Meeting

Kristina Zachry announced to the general membership that immediately following the partnership meeting a Point of Sale Subcommittee Meeting will take place and all members are invited to attend. There will be a short discussion about retailer education materials and policy change options for a Tobacco Retail License-oriented policy.

Partnership Advocacy

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Wrap Up and Next Meeting Details

Martha Chadburn made a motion to adjourn the meeting and the motion was seconded by Tiffany Owens. A short break was taken before the Point of Sale Subcommittee reconvened.

*****Next Tobacco Free Partnership of Levy County Meeting*****

Date: **Tuesday, August 13, 2019**

Time: **3:30p.m.**

Place: **Capital City Bank, Chiefland, FL**