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**Meeting Minutes
October 9, 2018; 3:30 pm; Capital City Bank, Chiefland**

Agencies and Members in Attendance

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| 1. Levy Tobacco Prevention Specialist / Partnership Facilitator | Kristina Zachry |
| 2. Manatee Springs Apartments / Property Manager | Kimberly Zrowka |
| 3. College of Central Florida – Levy Campus | Martha Chadburn |
| 4. Levy County Prevention Coalition | Rose Wilder |
| 5. Suwannee River Area Health Education Center | Jodian Blake |
| 6. Suwannee River Area Health Education Center | Marisela Montez |

Welcome, Introductions, Approval of Minutes, Agency Announcements

The meeting was brought to order. The first item of business was to review and approve the minutes from the August 14, 2018 meeting. Martha Chadburn made a motion to accept the minutes from the August 14, 2018 Tobacco Free Partnership meeting with no changes. The motion was seconded by Jodian Blake. The minutes were approved unanimously by a voice vote from members in attendance.

Jodian Blake from Suwannee River AHEC shared information about the upcoming Levy Quit Your Way classes. Levy County has three upcoming Tools to Quit cessation classes at the Regional General Hospital in Williston (October 27, November 17, and December 15) and one class at the Capital City Bank in Chiefland (October 13th). Jodian also updated the group that she is leaving Suwannee River AHEC this week and she introduced the new AHEC representative, Marisela Montez, who will be representing their organization on the partnership.

Rose Wilder from the Levy County Prevention Coalition updated the group on the Chiefland Friday Night Done Right event that took place on September 28, 2018. Despite rainy weather, they had 108 kids in attendance and Kristina Zachry was there and shared information about SWAT and the dangers of Electronic Nicotine Delivery Systems (ENDS).

Martha Chadburn from the College of Central Florida updated the group that the college will be recognizing the Great American Smoke Out by having the Tobacco Free Partnership set up an informational table for students and staff. Also, the college has a large room available to the community to rent as a public space. There is a small fee, but a discount for nonprofits. Also, any events hosted there will be tobacco free.

Kimberly Zrowka from Manatee Springs Apartments shared that they have been working on communication and enforcement of their tobacco free policy. They have 10 new tenants who don't use tobacco.

Tobacco Prevention Program Updates

All SWAT advisor positions have been filled and SWAT teams are in the following schools: Williston Middle High School, Bronson Middle High School, Chiefland Middle High School, Cedar Key School, Yankeetown School, and the Williston Christian Home School Group.

The Tri-County World's Greatest Baby Shower took place on September 25, 2018. There were 31 mothers, 11 fathers, and 63 other guests in attendance. There were 15 pregnant women and 13 moms with babies. Most of the moms in attendance were between the ages of 20-24 years old. The partnership's table focused on education about the dangers of secondhand smoke exposure for children and pregnant women.

On September 15, 2018, the Cedar Key SWAT team participated in the International Coastal Cleanup and picked up 1,774 cigarette butts. The team has collected nearly 14,000 butts since they started keeping records in 2011.

The Tobacco Free Partnership will have a booth at the Cedar Key Seafood Festival on October 20th and 21st to educate people with tobacco prevention and cessation information.

The SWAT program is having a regional meeting on November 3, 2018 and the Levy County SWAT Youth Advocacy Board member, Emma Ronchetti, is helping to plan and facilitate the meeting for her peers.

Educational Presentation

Kristina Zachry gave a presentation to the members in attendance to educate them about JUUL electronic cigarette devices, which are recently becoming very popular among teens in Levy County.

Point of Sale Subcommittee Meeting

Kristina Zachry announced to the general membership that immediately following the partnership meeting a Point of Sale Subcommittee Meeting will take place and all members are invited to attend. There will be a short discussion about the Assurance of Voluntary Compliance (AVC) agreements and a review of the results from the AVC stakeholder interviews that were recently completed.

Partnership Advocacy

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Wrap Up and Next Meeting Details

The group decided to cancel the December meeting of the partnership (to be confirmed with an email vote to the general membership) and to reconvene after the new year at the regularly scheduled meeting for February 12, 2019.

Kristina Zachry made a motion to adjourn the meeting and the motion was seconded by Rose Wilder. A short break was taken before the Point of Sale Subcommittee reconvened.

*****Next Tobacco Free Partnership of Levy County Meeting*****

Date: **Tuesday, February 12, 2019**

Time: **3:30p.m.**

Place: **TBD; Chiefland, FL**