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**Meeting Minutes**

**December 10, 2013; 5:00 pm; Capital City Bank, Chiefland**

**Agencies and Members in Attendance**

- |   |                  |
|---|------------------|
| 1. Levy Tobacco Prevention Specialist / Partnership Facilitator | Kristina Zachry  |
| 2. Levy County Health Department / School Health Nurse          | Jennifer Johnson |
| 3. Levy SWAT Representative/ TFP Co-Chair                       | Emily Manis      |
| 4. Chiefland Middle/High School SWAT Advisor                    | Mary Phillips    |
| 5. SWAT Member  | Anthony Strong   |
| 6. Community Member / SWAT Parent                               | Mike Manis       |
| 7. SWAT Member  | Natalia Prince   |
| 8. SWAT Member  | Brandon Williams |
| 9. Palms Medical Group  | Regay Herrin     |
| 10. SWAT Member   | Maria DePaz      |
| 11. SWAT Member   | Jacob Edison     |

**Welcome, Introductions, Approval of Minutes**

The meeting was brought to order at 5:00pm. Mary Phillips made a motion to accept the minutes from the October 8, 2013 Tobacco Free Partnership meeting with no changes and the motion was seconded by Emily Manis. The minutes were approved with no changes.

**Tobacco Program Updates**

**Palms Medical Health Fair, Community Resource Fair, Cedar Key Seafood Festival**

Tobacco Free Partnership table with prevention and cessation resources

**Otter Creek Flavored Tobacco Resolution**

SWAT member Emily Manis presented to the town council in October, and they voted unanimously to adopt the resolution at their next meeting, which took place on November 18th.

**Coalition Building Training**

The partnership chair, Art Konstantino, and member Cindy Mulvey attended the two-day partnership training in Gainesville along with the Tobacco Prevention Specialist to learn ways to organize and strengthen the partnership.

**Red Ribbon Week**

Several school SWAT clubs planned and participated in school activities.

**Levy County Delegation Meeting**

The partnership chair, Art Konstantino, and SWAT member Emily Manis presented information on our tobacco prevention program's successes to Representative Stone and Senator Dean. Emily created a memorable picture display board to share.

**Homecoming Parade**

The Bronson SWAT team created a float for the homecoming parade.

**Levy County Prevention Coalition**

Members received a presentation on Point of Sale tobacco issues.

**Region 2 Youth Advocacy Board Face-To-Face Meeting**

SWAT YAB Member, Emily Manis, attended the meeting to plan outreach activities to enhance SWAT member communication.

**Great American Smoke Out**

The College of Central Florida hosted an employee/student health fair for the Great American Smoke Out to encourage tobacco cessation. Their Board voted to pass a comprehensive tobacco free campus policy on Dec 7 and it will be implemented in full for fall 2014.

The School Board of Levy County stuffed 930 employee paychecks with "There's a Quitter in You" Postcards advertising the 3 Free and Easy Ways to Quit in Florida.

**Statewide SWAT Call and Webinar**

SWAT member Emily Manis presented a training webinar to Florida SWAT members about public speaking on the November statewide SWAT call.

**Partnership Branding and Community Involvement Discussion**

The partnership needs to recruit some members to represent a few other sectors in Levy County, such as law enforcement, local businesses leaders, and elected officials. Ms. Zachry encouraged the current members to recruit new members by bringing a friend to meetings. We may also need to review our meeting place and times to see if we might be able to accommodate other sectors of Levy County by adjusting our schedule. The members decided to continue to meet at 4:00 PM for the February meeting to see if that helps increase participation from our Williston SWAT and community members.

**Tobacco Free Housing Discussion**

The North Central Florida Regional Housing Authority has 124 units in Levy County, ten units in Gilchrist County, and 20 units in Suwannee County. They passed a smoke-free housing policy and lease addendum on May 23, 2013. They have reached out to the partnership for assistance with promoting cessation among residents.

**Wrap Up and Next Meeting Details**

Ms. Zachry shared a list of meeting dates for the upcoming year with the group. Please email Kristina at kzachry@quitdoc.com with any agenda items for our next meeting. Kristina Zachry made a motion to adjourn the meeting and the motion was seconded by Mary Phillips. The meeting adjourned at 5:42pm.

**\*\*\*Next Tobacco Free Partnership of Levy County Meeting\*\*\***

Date: **Tuesday, February 11, 2014**

Time: **4:00 p.m.**

Place: **To Be Determined, Chiefland, FL**