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**Meeting Minutes
August 8, 2017; 3:30 pm; Capital City Bank, Chiefland**

Agencies and Members in Attendance

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| 1. Levy Tobacco Prevention Specialist / Partnership Facilitator | Kristina Zachry |
| 2. Williston High School SWAT Member / Levy SWAT Representative | Laycee Hallman |
| 3. Community Member | Andrew Voight |
| 4. Levy County Prevention Coalition | Rose Wilder |
| 5. FL. Dept. of Health Levy County / Healthy Families Program | Jasmine Jordan |
| 6. Cedar Key SWAT Member | Rebecca King |
| 7. FL. Dept. of Health Levy County / TFP Co-Chair | Kyle Roberts |
| 8. The Hanley Foundation | Lorrie van Voorthuijsen |

Welcome, Introductions, Approval of Minutes, Agency Announcements

The meeting was brought to order. Jasmine Jordan made a motion to accept the minutes from the April 11, 2017 Tobacco Free Partnership meeting with no changes. The motion was seconded by Rose Wilder. The minutes were approved unanimously by a voice vote from members in attendance.

Tobacco Prevention Program Updates

Levy County Fair: This year, as they have for several years past, the Levy County Fair designated their tent areas as tobacco-free, which includes the creative arts tent, the livestock tent, the VIP tent, eating areas, and the main stage tent. The Fair Board invited the partnership and SWAT to present at their annual board meeting on June 21st and Kristina and Laycee gave the board members a presentation on the dangers of secondhand smoke exposure. The board voted to pass a Tobacco Free Fair policy to begin with next year's fair in the spring.

Students Working Against Tobacco: The Tobacco Prevention Program is currently recruiting new SWAT advisors for the following schools: Bronson Middle High School and Yankeetown School. The 10th Annual Levy SWAT Summit took place on May 10, 2017, and the school SWAT teams prepared presentations to update their peers about their activities for this year. The partnership and Tobacco Prevention Program recognized the SWAT seniors and leaders at the SWAT Summit. Finally, there was a statewide SWAT meeting on June 9th to 11th and two Levy SWAT members were elected to serve on the statewide Youth Advocacy Board: Laycee Hallman, a Senior at Williston High School and Emma Ronchetti, a Sophomore at Chiefland High School.

Community Events: The partnership participated in Tobacco Free Florida Week (May 7-13) and the Tri County Resource Center Birthday Event (April 22) as well as the First United Church's Epic End of Summer Back to School Bash (July 29th). We educated participants about the dangers of tobacco use, secondhand smoke exposure, and shared cessation resources. We are planning on participating in the upcoming Tri County Baby Shower (September 21st) and the Cedar Key Coastal Cleanup (September 16th).

Partnership Bylaws and Charter Review, Discussion, and Vote

The partnership members in attendance reviewed the current bylaws and charter documents and there were no changes proposed for discussion, therefore, the members in attendance held a vote to adopt the current bylaws and charter documents as written for the current year. There was a unanimous voice vote from the members in attendance and the bylaws and charter were signed by a youth and adult from the Advisory Board.

Partnership Advocacy

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Wrap Up and Next Meeting Details

Kristina Zachry made a motion to adjourn the meeting and the motion was seconded by Rebecca King.

*****Next Tobacco Free Partnership of Levy County Meeting*****

Date: **Tuesday, October 10, 2017**

Time: **3:30p.m.**

Place: **Capital City Bank; Chiefland, FL**