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**Meeting Minutes  
October 18, 2016; 3:30 pm; Capital City Bank, Chiefland**

**Agencies and Members in Attendance**

1. Levy Tobacco Prevention Specialist / Partnership Facilitator	Kristina Zachry
2. Levy County Prevention Coalition	Rose Wilder
3. Suwannee River AHEC Tobacco & Health Program Coordinator	Jodian Blake
4. College of Central Florida Levy Center	Martha Chadburn
5. Chiefland Middle High School SWAT Member	Kelli Nerau
6. FL Dept. of Health Levy, Dixie, Gilchrist	Kyle Roberts
7. Palms Medical Group	Jaime Hinote
8. Young Adult Former SWAT Member	Samantha Nerau
9. Bronson SWAT Advisor / Co-Chair	Cynthia Austin
10. Bronson Middle High School SWAT Member	Jordan Marlett
11. Hanley Center Foundation	Lorrie van Voorthuijsen

**Welcome, Introductions, Approval of Minutes, Agency Announcements**

The meeting was brought to order. Martha Chadburn made a motion to accept the minutes from the August 9, 2016 Tobacco Free Partnership meeting with no changes. The motion was seconded by Cindy Austin. The minutes were approved unanimously by a voice vote from members in attendance.

Members introduced themselves, including a new member, Lorrie van Voorthuijsen from the Hanley Center in Citrus County. The Hanley Center Foundation is based in West Palm and they have received a federal grant that covers Citrus and Levy Counties. She announced to the group that they are hosting a 90-minute “Alcohol Literacy Challenge” in Levy County schools as well as Active Parenting and Active Parenting Teens Programs in the community. The Active Parenting program is a 6-week program lasting two hours each week, for parents of children ages zero to twelve. The Active Parenting Teens program is for parents of teenagers ages twelve to eighteen. They are currently looking for groups of parents to attend the programs – they would like at least six parents to sign up before they can commit to hosting the programs.

Jodian Blake from Suwannee River Area Health Education Center announced upcoming Quit Your Way tobacco cessation classes in Levy County and shared flyers with attendees. The class will take place on October 22<sup>nd</sup> and November 19<sup>th</sup> at the Regional General Hospital in Williston. These classes offer free nicotine replacement gum, patches, and/or lozenges to participants. Jodian also mentioned that Suwannee River AHEC is now hiring a Health Insurance Navigator for the Tri-County area to work 24-hours a week.

Rose Wilder from the Levy County Prevention Coalition updated the group that they have partnered up with the Sheriff’s Office to host a prescription drug drop-off day on October 22<sup>nd</sup> from 10am-2pm. People who have unwanted or unused prescription drugs can safely dispose of them at the Sheriff’s Office.

Kyle Roberts from the Florida Department of Health Levy, Dixie, Gilchrist Counties updated the group that they hosted a five-mile run event for Levy County that coincided with the Peanut Festival in Williston on October 1<sup>st</sup>. He reported that 102 people attended the event for Levy County.

Martha Chadburn announced that the College of Central Florida has decided not to host a Great American Smoke Out Health Fair this year, and instead will host a presentation and information session for the Adult Education Class and CF staff on November 15<sup>th</sup> to celebrate GASO and encourage people to make a cessation attempt.

Jaime Hinote from Palms Medical Group updated the partnership that they are hosting a Fall Festival for kids on October 22<sup>nd</sup> at the Chiefland Clinic from 4pm-7pm. The event is free and open to the public and there will be a costume contest for children as well as games, face painting, bounce houses, and snacks. She shared a flyer for the event with the group.

### **Tobacco Prevention Program Updates**

Kristina Zachry updated the partnership members that the Tobacco Prevention Program is still seeking SWAT advisors for Chiefland Middle School and Yankeetown School. Additionally, the Partnership participated with a booth at the Tri-County Baby Shower on September 20<sup>th</sup> and at the Cedar Key Seafood Festival on October 15<sup>th</sup> and 16<sup>th</sup>. The Seafood Festival was designated as a tobacco free event again this year with designated tobacco use areas away from the crowds. The Region 2 SWAT meeting is coming up on November 5<sup>th</sup> and Kristina will be chaperoning three youth, including Dakota Phillips, who intends to run for a position on the statewide Youth Advocacy Board. SWAT members in Levy Schools are planning their participation in Red Ribbon Week from October 21<sup>st</sup> to the 29<sup>th</sup> as well as the Great American Smoke Out on November 17<sup>th</sup>.

### **Advisory Council Discussion and Appointment**

The partnership members in attendance discussed the roles of Advisory Council members and the individuals who expressed interest in serving in the open positions of Chair, Vice-Chair, and Secretary. The final appointments for the 2016-2017 are:

- Chair – Kyle Roberts
- Vice-Chair – Mary Phillips
- Co-Chair – Dakota Phillips
- Secretary – Samantha Nerau
- Facilitator – Kristina Zachry

### **Point of Sale Update and Subcommittee Recruitment**

Kristina Zachry updated the group that a policy subcommittee has been established for the Point of Sale goal area to help inform policy change efforts and advocate with decision makers. Several members in attendance indicated their interest in participating and the second subcommittee meeting will take place in December immediately following the partnership meeting.

### **Partnership Advocacy**

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### **Wrap Up and Next Meeting Details**

Jaime Hinote made a motion to adjourn the meeting and the motion was seconded by Jodian Blake.

### **\*\*\*Next Tobacco Free Partnership of Levy County Meeting\*\*\***

Date: **Tuesday, December 13, 2016**

Time: **3:30p.m.**

Place: **Capital City Bank; Chiefland, FL**