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**Meeting Minutes
June 10, 2014; 4:00 pm; Capital City Bank, Chiefland**

Agencies and Members in Attendance

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| 1. Levy Tobacco Prevention Specialist / Partnership Facilitator | Kristina Zachry |
| 2. Levy SWAT Representative/ TFP Co-Chair | Emily Manis |
| 3. Community Member / Business Owner / TFP Chair | Art Konstantino |
| 4. Community Member | Cindy Mulvey |
| 5. Suwannee River Area Health Education Center / Program Manager | Sarah Catalanotto |
| 6. Suwannee River Area Health Education Center / Intern | Jacquelyn Moreau |
| 7. Chiefland High School SWAT Member | Natalia Prince |
| 8. Chiefland Medical Center / Practice Administrator | Rick Young |
| 9. Palms Medical Center / Outreach & eligibility Specialist | Jaime Hinote |
| 10. Chiefland Middle High School SWAT Advisor | Mary Phillips |
| 11. Levy County Health Department | Shelby Powell |
| 12. Central Florida College / Staff Assistant | Rebecca Busby |

Welcome, Introductions, Approval of Minutes, Agency Announcements

The meeting was brought to order. Sarah Catalanotto made a motion to accept the minutes from the February 11, 2014 Tobacco Free Partnership meeting with no changes and the motion was seconded by Mary Phillips. The minutes were approved with no changes.

The partnership welcomed a new member, Rick Young, who is the Practice Administrator for Chiefland Medical Center. Rick shared flyers with the group advertising the services Chiefland Medical Center offers, including the pediatrics program.

Sarah Catalanotto shared information with the group about upcoming tobacco cessation classes in Levy County and Trenton. There will be a Tools to Quit class at the Williston Public Library on June 28th, 2014. In the future, there will also be reoccurring Tools to Quit classes on the 4th Saturday of each month at the Regional General Hospital in Williston. Other future class locations include the Palms Medical Group in Trenton and the Levy County Health Department. You can call 1-866-341-2730 or visit www.ahtobacco.com to sign up for classes and for more information.

Rebecca Busby updated the group that Central Florida College will be able to move forward with building a new campus for students that will include access to more programs, including a nursing program. She shared little cards that they give out to people who are found using tobacco on campus. The Governor approved the funding in the budget for a new CFC campus as well as a new Williston Middle High School.

Tobacco Program Updates

Presentations: The Tobacco Prevention Specialist and Students Working Against Tobacco members have given several presentations in the community since the last meeting, including an Interagency Meeting, a Haven Hospice Staff Meeting, the Bronson High School HOPE classes, a Cedar Key Lions Club meeting, a Haven Hospice Volunteer meeting, and a Cedar Key City Council meeting.

Sponsorships: The Tobacco Free Partnership participated in two sponsorship opportunities since the last meeting: the Swinging for a Cure Golf Tournament and the Levy County Fair.

Community Events: The Tobacco Prevention Specialist and SWAT members also attended several community events including the Suwannee River Area Health Education Center Rural Tobacco Summit, the Levy Public Safety Expo, the Levy County Fair, the Cedar Key Arts Festival, and the Williston Lions Club Health and Job Fair.

SWAT Activities: Levy SWAT members and the Levy County SWAT Statewide Youth Advocacy Board (YAB) member have participated in several activities including the Statewide SWAT YAB Face-to-Face Meeting, the Region 2 SWAT Youth Advocacy Board Face-to-Face Meeting, Kick Butts Day, and the 8th Annual Levy SWAT Summit at Camp Kulaqua. This year's SWAT summit reached 115 youth from Levy County as well as small groups from Putnam and Marion Counties.

Partnership Self-Assessment: The Bureau of Tobacco Free Florida is currently asking partnership members to complete a short online partnership assessment survey for this year. Please check your email for the survey link and complete it before June 23rd.

Partnership Advocacy: There are several opportunities for partnership members to engage in tobacco control advocacy, including thanking CVS Pharmacy for their decision to stop selling tobacco products, encouraging Walgreen's, Wal-Mart, and other pharmacies to go tobacco-free, and submitting comments on the FDA proposed rules to regulate electronic cigarettes, cigars, and hookahs.

Tobacco Product Placement Ordinance: The Cedar Key City Council is considering a Tobacco Product Placement Ordinance after a Levy County SWAT member presented to the council on the issue several weeks ago. Please be on the lookout for the meeting information so that you can attend to show your support.

Wrap Up and Next Meeting Details

Kristina Zachry made a motion to adjourn the meeting and the motion was seconded by Art Konstantino.

*****Next Tobacco Free Partnership of Levy County Meeting*****

Date: **Tuesday, August 12, 2014**

Time: **3:30 p.m.**

Place: **To be Announced, Chiefland, FL**