

Meeting Minutes
Levy Coalition Against tobacco
September 13, 2011, 3:30PM – 5:30PM
Capital City Bank, Chiefland

Agencies and Members in Attendance:

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| 1. Levy County Health Department | Kristina Zachry |
| 2. Levy County Health Department | Swain Strickland |
| 3. Levy County Health Department | Barbara Locke |
| 4. Levy County Health Department | Janet Hart |
| 5. Bronson High School SWAT Member | Casey Ranalli |
| 6. Community Citizen / SWAT Parent | Juanita Melchoir |
| 7. Nature Coast Middle School Student | Brian Clark |
| 8. Community Citizen | Tom Reitz |
| 9. Chiefland High School SWAT Member | Christian Aracena |
| 10. Chiefland High School SWAT / Youth Advocacy Board Member | Ansley Pentz |
| 11. Chiefland Middle School SWAT Advisor | Mary Phillips |
| 12. Chiefland High School SWAT Advisor | Sonya Schmidt |
| 13. Community Member / SWAT Parent | Boyd Belnap |
| 14. Community Member / SWAT Parent | Cheryl Belnap |
| 15. Chiefland Middle School SWAT Member | Emma Belnap |
| 16. Chiefland Middle School SWAT Member | Katy Belnap |
| 17. UNF Student in Public Health / Levy Substitute Teacher | Laura Graber |
| 18. Suwannee River AHEC Cessation Specialist | Manette Cheshareck |

Welcome, Introductions, and Updates:

The meeting was called to order by the Chairperson, Ms. Mary Phillips. Handouts included the current meeting agenda and the meeting minutes from July 12th, 2011. Ansley Pentz motioned to accept the minutes with a change to them from Manette Cheshareck that the positions available through AHEC are “contractual” positions. Manette Cheshareck then seconded the motion.

Two Minute Motivator:

Ansley Pentz spoke on the sale of tobacco in Indonesia by Philip Morris and she showed a picture of a three year old smoking a cigarette.

Bylaw Review and Revision:

Chairperson Mary Phillips reviewed each section of the current Coalition Bylaws and allowed those present time to review and discuss any suggested changes.

Suggested Changes (underlined):

Section 5: General Membership

- a) ii): Barbara Locke suggested that we maintain a list of membership of youth ages 17 and under. 25% of members are to be younger than 17. 33% of youth were present at tonight’s meeting.

Section 6: SWAT Chapters

The Students Working Against Tobacco (SWAT) Chapter “Representative” advises and “may lead” Coalition tobacco prevention activities...

- i) “The” SWAT chapter is composed of students from each public and private middle school and high school in Levy County. School SWAT team members are “invited to be” Coalition members and are “invited” to attend all meetings, and participate in all activities.
- ii) “The” SWAT team members...
- iii) “The” SWAT team members...

Section 7: Officers, Co-Chairs, & Staff

- a) Officers: Update 2009 and 2010 dates
 - i) Secretary: The Coalition Secretary “may” be responsible for reviewing, amending, and seeking approval of meeting minutes, communication...

Section 8: Elections

... Members who attend at least one general membership (within the past year), and are familiar with the Coalition activities, and are active on a Workgroup/Committee (if applicable) may vote.

Section 9: Meetings

- a) i) Robert’s Rules of Order (including discussion, a motion, a second of the motion, and a vote)
- c) Emergency Meetings “may be” called....

Section 10: Workgroups / Committees

- b) Change the dates: 2009 and 2010

Section 11: Amending the Bylaws:

- a) These bylaws may be amended at any meeting provided “the amendment (s)” have been distributed to the membership...
Attach a membership form to the bylaws.

Section 12: Conflict of Interest

- b)may save the Coalition money or improve the quality of services. Remove the word “to”

Conflict of Interest Statement Document

Remove the word “county” from the first sentence to read:understand the concept of “conflict of interest” as described in the Levy Coalition Against Tobacco’s bylaws....

Strategy Plans:

Kristina Zachry then went over the Strategy Plans for Tobacco Free Schools, Multi Unit Housing, and Candy Flavored Tobacco.

Manette Cheshareck stated AHEC can e-mail Carol Jones who can in turn send the e-mail to all School Board Employees announcing smoking cessation services. AHEC will be able to offer free smoking cessation classes to the school board employees.

Wrap-Up:

Chairperson Mary Phillips discussed items for the next meeting agenda.

The next meeting will be held on November 8th, 2011 from 3:30-5:30 pm at the Capital City Bank in Chiefland.

The meeting was adjourned at 5:40 pm